

# The Canberra Bridge Club Inc.



**President** Stephen Fischer  
**Secretary** Ruth Gallagher  
**Treasurer** Andrew Kettle  
**Manager** Molly O'Donohue/Philip Thompson

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**Monday 10 September 2012 at 5.30pm**

**Attendance:**

Stephen Fischer (President), Dorothy Jesner (Vice President), Andrew Kettle (Treasurer), Ruth Gallagher (Secretary), Stephen Mendick, Liz Van Der Hor, Sue Welbourn, Val Holbrook, Tony Marker, Rowan Bergin, Niek Van Vucht, Peter Giles, Molly O'Donohue (Manager) and Lesley Gunson (new Manager).

**Apologies:** David Hoffman, Di Hawke

**1. PREVIOUS MINUTES**

**MOTION:** That the Minutes of 13 August 2012 be accepted as a true record of the meeting. MOVED Liz Van Der Hor SECONDED Dorothy Jesner  
**CARRIED**

**2. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

2.1 The Committee discussed the Action Items from the previous meeting

2.11 The first item was to look at options and a possible date for a social non bridge playing evening. It was agreed that February 2013 was a good time to try and schedule such a function but no more details had yet been proposed. Rowan would come back to the Committee with further details including a fundraising event and other options including a possible awards night.

2.12 The next item was a proposal to move the starting time for bridge on Monday, Wednesday and Friday nights to 7.00pm. Nothing further has happened on this. Directors will be asked to consult players on those nights for their views. Niek would report back to the Committee on the outcomes of these consultations.

2.13 Stephen Mendick reported to the Committee on what members would like to see on the Club's website. He listed a number of points most frequently mentioned from his survey of Members:

- Members would like to be able to enter events online;
- The website should be able to highlight and publicise upcoming events;
- Members would like to be able to find partners online;
- The website was “dull” and needed smartening up and modernising;
- Some Members would like to have the members' names and contact details online. Privacy issues and risk of spam etc were complications noted by the Committee and this could not be an option until some way of restricting access

to outsiders could be guaranteed.

Stephen Fischer said that the next step would be to get some quotes from website developers and these requests would be factored into the tender. Peter Giles was going to approach several people who did this type of work and see if they would be available and to get some idea of options.

2.14 Tony Marker looked at ACTSmart Business Action Plan for the Club and which included recommendations to improve the energy efficiency and environmental sustainability. He said that there were no Government subsidies available anymore for installing solar panels by businesses and the cost of installing would take considerable time to be recovered. He did not consider this an option for the Club. Other aspects of the report's recommendation such as ceiling fans, window tints and changes to the lighting he was not convinced would provide much, if any, benefit. However, he did suggest going further and looking harder at options. This would require a proper audit. He noted that key things which could be looked at included insulation in the ceiling, any holes where heat might be escaping and so forth. Tony said that someone should do the audit and this would cost \$500-1000 but given the cost of energy and its continued rise it would be warranted. As part of this, he suggested also looking at whether there were refunds for the audits and aspects of the work to claim some of the costs back from Government. The Committee agreed that sustainability was something the Club needed to look at further and should be referred to the new Committee.

### **3. MANAGERS REPORT**

3.1 The new Managers, Val Holbrook and Lesley Gunson, who are taking up their duties on 17 September, were introduced to the Committee.

3.2 Molly reported on the recent thefts from the Club and efforts to identify who was responsible. She said they had identified the most likely source of the thefts, which came from outside the CBC community, and appropriate action taken.

### **TREASURER'S REPORT**

4.1 Andrew provided the draft Financial Statements for the financial year 2011-12. He spoke briefly to the report. While income was up from 2010-11 by \$18,671 reflecting the rise in table money fees expenditure also rose. Staff and Director's wages, building costs and other overheads all rose. Major expenditure items had been the rendering of the wall and the new photo copier and this was reflected in the net cash outflow from purchasing assets, \$20,501. The cash at the end of the year which includes depreciation was \$12,865 higher than in 2010-11 showing the impact of the fee increase at the start of the financial year. The report would be sent to the auditor and be presented to the AGM.

4.2 With the arrival of the new Managers the signing authority needed to be altered. Managers can authorise payments themselves but not from the investment fund. Authority will be arranged with Commbank.

**MOTION:** That anyone of Andrew Kettle, Ruth Gallagher, Lesley Gunson and Val Holbrook can authorise on the money/cheque account and any two of those can authorise for the cash management account.

Moved: Andrew Kettle    Seconded: Tony Marker    AGREED

### **5. SUB COMMITTEES**

### **5.1 Membership and Promotion**

5.11 Val provided an outline of the pathways for CBC player improvement. Developing pathways was an action item from the Strategic Plan. The plan covered progression from the beginners' lessons through supervised play, intermediate lessons and those by experts through a program of mentoring of all levels of players. She invited comment on the outline so it could be developed further and used to develop the teaching program for next year.

### **5.2 Tournament & Calendar**

5.21 Liz provided the Tuesday/Thursday night planner for 2013 and the description of events, incorporating changes discussed at the August Committee meeting. This was prepared by the sub committee reviewing Tuesday and Thursday evening and was circulated to Committee members prior to the meeting. She also attached the daytime planner to show their suggestions for dates of the trials events and the Southern Tablelands and Spring congresses and where these will all fit in the 2013 Calendar. The Committee approved the proposals as provided.

### **5.3 Employment & Contracts**

5.31 The new Managers, Val Holbrook and Lesley Gunson, have been appointed and will take up their duties on Monday 17 September.

### **5.4 House**

5.41 Sue and Peter will obtain quotes for an industrial strength dishwasher.

### **5.5 Congress and Social**

5.51 Arrangements for the Spring Congress were well in hand. Advertising brochures had been handed out at several regional congresses.

5.52 The Managers' farewell on 14 September was organised and would be held in the upper room. It would need to be cleared up afterwards and tables set up for the Interclub teams starting the next day at 10.30am.

5.53 The Melbourne Cup function was being organised. Menus had been sorted. Rowan would be the main kitchen manager on the day but more assistance and volunteers would be needed.

### **5.6 BFACT Representative.**

5.61 No report

### **5.7 Finance**

5.71 Nil

## **6. CORRESPONDENCE**

In:

Out:

## **7. OTHER BUSINESS**

### **7.1 AGM**

The Club's AGM is scheduled for Sunday 14 October. A draft agenda was provided to the meeting for approval. The notification of meeting and agenda must be posted on the Club's noticeboard one month prior to the meeting.

## Draft MINUTES September 2012

The Committee discussed the fee structure for the annual membership. As it currently stands it is difficult to provide the change for members paying in cash. The Committee agreed that it would be better to set fees which were more rounded.

**MOTION:** That the 2013 Annual Subscription fee be \$65, Concessions \$30 and Seniors \$50.

Moved: Tony Marker    Seconded: Niek Van Vucht  
AGREED

This will now be put to the AGM for their consideration.

**MOTION:** That the agenda for the 2012 AGM, as amended, be approved.

Moved: Peter Giles    Seconded: Stephen Mendick  
AGREED

7.2 Stephen Mendick raised the matter of the Egon Larsen Pairs where the winning pair didn't play in one of the events and in the final both sides had substitutes. He asked that there be rules to set out the requirements for such events. Stephen Fischer asked Niek to look at this issue as part of developing regulations in relation to substitutes.

### 8. **NEXT MEETING**

Monday 8 October 2012 at 5.30pm in the Clubrooms.

Meeting closed at 6.55m.

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### **ACTION ITEMS and Members responsible**

Action Item 1:

Action Item 2: