

The Canberra Bridge Club Inc.

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MINUTES

Monday 8 September 2014 at 5.30pm

Attendance: Peter Giles, Jodi Tutty, Stephen Fischer, Tony Marker, Mary Tough, Neil Garvey, Pamela McKittrick, Sebastian Yuen, Val Holbrook, Pam Crichton.

Apologies: Val Carmody, Sheila Bird, Lesley Gunson, Leone Moffat, Paul Sullivan, Fifi Hutton.

1. CONFIRMATION OF MINUTES

MOTION: That the Minutes of 18 August 2014 be accepted as a true record of the meeting. Moved Stephen Fischer, seconded Tony Marker. CARRIED.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Action item 1: Availability of free tea and coffee was mentioned in the newsletter.

Action item 2: Report on table numbers is in the Manager's report.

Action item 3: Peter Giles sent to the committee the list of businesses which have agreed to be sponsors.

Action item 4: the project team on partnerships will report in a couple of months as requested.

Action item 5: Work on Recommendations from the Survey Report

Recommendation 1: BEGINNERS – this group reported to the August meeting

Recommendation 2: FINDING PARTNERS - this group reported to the August meeting

Recommendation 3: SKILLING for INTERMEDIATE and ADVANCED PLAYERS - this group reported to the August meeting

Recommendation 4: TIMING and PROGRAMMING of SESSIONS – Pamela and Mary have discussed it, but not finalized their action due to Sheila's absence.

- a) On the issue of start time for sessions, Pamela suggested, and the committee agreed, that it would be best to take a show of hands in individual sessions. Those who are happy with current arrangements are likely to have been silent on this matter in the survey.
- b) a midway break in a session was popular with some, possibly only play 24 boards to allow for this
- c) Sunday sessions have already been approved by the committee
- d) some respondents requested more teams events on Sunday

Recommendation 5: COMMUNICATION in addition to the current methods of noticeboard, newsletter, extra emails from the President it was suggested that we issue a printed brochure advertising anything about to happen at CBC (lessons, events, fundraising) in the next month or quarter

Recommendation 6: BEHAVIOUR our behavior guidelines on the web have been slightly modified and the President will highlight this issue from time to time in the newsletter. Lack of courtesy is still a concern and we may lose players because of it. The President will mention the role of the Recorder in the newsletter (Action item 1)

Recommendation 7: REGISTER of MEMBERS' SKILLS Val Holbrook has agreed to place a question about members' skills on CBC membership forms (Action item 2)

Action item 6: advertising for lessons done.

Action item 7: Pam to email Paul to check whether he is willing to produce a paper on honouring members even though he will not be on the committee (Action item 3)

Action item 8: The Australia Wide Pairs was held at 10am on Wednesday 27 August, with sixteen pairs participating.

Action item 9: Sunday sessions to be on October agenda

Action item 10: Photos of the Surfers Paradise bridge club were circulated.

Action item 11: Peter has thanked Neil Garvey for his work on the car park.

Action item 12: Peter and Val Carmody have settled on the prizes for the Spring Congress. Stephen Fischer will ask Nick Fahrer about the Bridge Shop donating 4 x \$50 book vouchers for the Congress (Action item 4).

Action item 13: Spring Congress flier was edited.

Action item 14: Spring Congress documents have been circulated to the committee.

Action item 15: No one, other than Jodi, has let Peter know of any issues in relation to the Joint congress in October 2015. The suggested convener, yet to be ratified by BFACT, may have his/her own ideas on an organizing committee but Peter stressed the need for a CBC representative.

Action item 16: Mary will send a draft of what we want in signage to the Tuggeranong Men's Shed (Action item 5).

Action item 17: A photo of a 'No Parking' sign was circulated at the meeting.

Action item 18: There needs to be discussion with Sheila on her return on how to promote the club, including the State Seniors' magazine, Probus and COTA as possibilities.

3. MANAGERS' REPORT

A written report was circulated by email and at the meeting.

The club may struggle to sell enough pods for the coffee machine but it would appear that we can afford the \$70 per month rent, if necessary. It was suggested that we ask the Treasurer to provide the committee with figures on this (Action item 6).

Cleaning the machine is an issue. Some members find it difficult to use and it is not a quick operation. It would be better to have a volunteer make coffee for players at the big sessions.

The question of GST was raised. Pam to check with Val. (Action item 7)

The committee agreed that the trial should run until the return of Richard and Leone. A lot of cleaning needs to be done in the club prior to the Spring Congress. Some arrangements were made for the table cloths, side tables and bidding boxes.

4. TREASURER'S REPORT

No report due to Val being ill.

5. SUB-COMMITTEES

5.1 Membership and Promotion

nothing this month

5.2 Tournament & Calendar

2015 Calendar will be discussed at October committee meeting.

There will be a lot of new material, eg sponsors' advertisements, skilling information, to be included in it. Niek van Vucht may have a helpful template. Jodi will email Sheila on this.

5.3 Employment & Contracts

5.4 House

5.4.1 Resurfacing the car park:

The lines will soon be painted.

5.4.2 Coffee machine:

Covered above.

5.4.3 Registration for the Food Safety Officer:

Peter Giles has lodged the paperwork to register the CBC under the *Food Act 2001*. The club will be inspected at 1.30 on Wednesday. The ladies toilet door must be closed at all times to provide an airlock. Peter Giles will mention this in the newsletter. After approval, Peter will have 30 days to complete the course online, the cost is \$90.

5.4.4 Alcohol policy: to be addressed at the October meeting

5.5 Congress and Social

5.5.1 Spring Congress:

If champagne is being offered before play on Friday night, then some food must be offered also. Prizes, possibly bridge shop vouchers, will be awarded on Friday night.

5.5.2 BFACT/CBC Gold Point Congress 2015:

A CBC member has offered to convene this congress. Peter will put this suggestion to BFACT this week. This person may have his own views on how to set up the organizing committee.

5.6 BFACT

6. CORRESPONDENCE

In: nil

Out: nil

7. OTHER BUSINESS

7.1 Accuracy of master pointing:

Deferred until Sheila Bird is present.

7.2 Directors, ideas for development:
Deferred until Leone Moffat is present.

7.3 Signs for the car park:
dealt with above

7.4 Trash and Treasure Day:
\$5000 was raised to assist in the purchase of new chairs. The President thanked the many helpers in the newsletter.
Janet Kahler, who was the main organizer, has offered to lead a fundraising group outside the committee.

7.5 Soccer Club usage of car park:
It would be helpful if the Soccer Club tells us when their major events are. Peter would like to talk to the Gold Point Congress convenor about whether we might need to use the soccer club premises, and then approach the club about both issues.

7.6 Hot water service over the double sink is tripping out. Is the problem in the power board or in the hot water service? Val Holbrook will ask John Hemenstall if he would look at it (Action item 8)

7.7 Small television and set top box: Peter questioned whether it is needed as he would like to put 2 functions tables in that corner for material from our sponsors. Some members use it to check scores for major sporting events.

7.8 Jean Read, a stalwart of Canberra bridge in an earlier period, has died. It was agreed that it would be appropriate to have an item in the newsletter on her bridge life.

7.9 Submissions for funds:
The ABF has advertised \$20000 in funding Australia wide, with submissions to close on 20 October. Jodi and Pamela (and Sebastian for a final read) agreed to write a submission for the CBC, stressing our work with beginners and restricted players.

CBC needs a Sponsorship group, which could deal with the acquisition of money from all sources.

8. NEXT MEETING

To be agreed by the new committee (possibly Monday 13 Oct 2014 at 5.30pm)

Meeting closed at 7.10 pm.

ACTION ITEMS and Members responsible

Action Item 1: Outline the role of the Recorder in the newsletter (Peter)

Action Item 2: put a question about members' skills on CBC membership forms (Val H)

Action item 3: Ask Paul Sullivan if he still wishes (ex-committee) to prepare a paper on honouring members in ways other than with life membership (Pam)

Action Item 4: ask Nick Fahrer at the Bridge Shop to donate book vouchers for prizes at the Spring Congress (Stephen)

Action Item 5: Email photos of CBC signs to the Tuggeranong Men's Shed to gauge their interest in making a sign (Mary)

Action Item 6: Check with the Treasurer on GST on coffee (Pam)

Action Item 7: Treasurer to provide the committee with figures of income and expenditure on the coffee service (Val C)

Action item 8: ask John Hempenstall if he would look at the hot water service over the double sink (Val H)

LONG TERM AGENDA ITEMS

December: Honouring members