



Canberra Bridge Club

Canberra Bridge Club Committee Meeting

Minutes

21 May 2025

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1 MEETING OPEN AND ATTENDANCE

1.1 MEETING OPEN

Mary Tough opened the meeting at 14:00.

1.2 ATTENDANCE

Mary Tough (President), Alison Russell-French (Vice President), Jenny Bergin (Treasurer), Liam Minogue (Secretary), John Brockwell (Tournament Secretary), Barbara Bialowas, Stephen Fischer, Ian Robinson, Malcolm Carter, Vanessa Brown.

1.3 APOLOGIES

No apologies.

2 CONFLICTS OF INTEREST

No new conflicts of interest were declared.

3 CONFIRMATION OF THE MINUTES OF MEETING 27 APRIL 2025

With amendments.

MOTION: That the minutes of the meeting 23 April 2025 be accepted as true record of the meeting.

Moved: Mary Tough

Seconded: Jenny Bergin

CARRIED.

4 MANAGER'S REPORT

(Moved up for scheduling limitations).

4.1 REPORT

- (a) The Pokémon players' tenancy of the OL room has been terminated due to their unreliability; their key has been returned and access pass revoked;
- (b) Air conditioner maintenance provider, Pacific, has had their services terminated as they are extremely expensive and only service the two wall-mounted air conditioning units which are no longer used as often because of the new ducted system;
- (c) A donation from Alex Dobson was received for the Youth Fundraiser;
- (d) The noticeboards around the Club have been reorganized;
- (e) There is a new section on the website called "events calendar and upcoming events", new events will now be published there;



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(f) Saturday afternoon F2F bridge was cancelled the last two weeks due to numbers.

4.2 CLEANING ARRANGEMENTS FOR THE CLUB

The Club currently has two "Full Cleans" and three "Reduced Cleans" per week. This will be changed to three Full Cleans per week after each large session (Monday, Wednesday and Friday). The rationale for this is that the Reduced Cleans are not enough to sufficiently clean the Club in between Full Cleans. There is a negligible cost-saving as a result of this change.

MOTION: The CBC will now have three "Full Cleans" per week on Mondays, Wednesdays and Fridays.

Moved: Jenny Bergin

Seconded: Vanessa Brown

5 ACTION ITEMS ARISING

(Those items not included in any given Sub-Committee)

5.1 COMMITTEE CODE OF CONDUCT

Committee Codes of Conduct were signed in the meeting and circulated to the Secretary.

1 - Chairs of Sub-Committees with members who are not on the Committee proper will obtain signed copies of the Committee Code of Conduct from those members and send them to the Secretary (June 2025).

5.2 BOARD DEALING FOR THE ANC

No further information was received.

2 - Mary to speak with David Fryda from the ABF regarding contract offerings including details of dates and payment; Ian will also be included in discussions.

5.3 TRUMPS VISIT

No longer happening at the CBC 2025.

6 PRESIDENT'S REPORT

6.1 ACCEPTANCE OF NEW MEMBERS TO THE CBC

This is a new standing item which will be included in the President's report. The new Constitution of the CBC requires the acceptance of new members to the Canberra Bridge Club.

The following members have joined the Club since 17 March 2025:

- (a) Prue Watters;
- (b) Anne Archer;
- (c) Oliver Simonette;
- (d) Alex Wilkinson;
- (e) Alan Howard; (f) Ian McArthur;
- (g) Sergio Rodreigeuz Sanchez;
- (h) David Hudson;
- (i) Danielle Hyndes;
- (j) Gretta Seubert;



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- (k) Gill Kempton;
- (l) Alan Howard;
- (m) Michael Falk;
- (n) Alison Freeman;
- (o) Byron French;
- (p) Jessica He; and
- (q) Carlin Bruce.

MOTION: The Committee accepts and confirms the above listed names as members of the Canberra Bridge Club.

Moved: Mary Tough

Seconded: Jenny Bergin

CARRIED.

6.2 CLUB CHARITY 2025

The Committee will circulate a notice in the Newsletter calling for nominations for the CBC's charity in 2025.

6.3 TABLE NUMBERS

No additional commentary.

7 TREASURER'S REPORT

7.1 EARL DUDLEY FUND

Earlier this year the Committee approved the expenditure of \$4,500 for the purchase of boards, cards and boxes for the Beginner/Fundamentals Courses.. As the purpose of this expenditure was bridge education, the CBC will withdraw \$4,500 from the Earl Dudley Fund as reimbursement.

MOTION: The Committee approves the withdrawal of \$4,500 from the Earl Dudley Fund as reimbursement for the purchase of boards, cards and boxes for the Beginner/Fundamentals Courses.

Moved: Jenny Bergin

Seconded: Mary Tough

7.2 COMMISSIONED TEXTBOOK FOR THE FUNDAMENTALS COURSE

Vanessa Brown left the meeting.

The Club is commissioning a textbook from Will Jenner O'Shea for the Fundamentals course. Some elements are still being negotiated, but the Club has committed to an initial commission of \$2,000 with the option to purchase the first 100 copies at a cost price (\$12.00). There will be additional discounted purchase options to be negotiated.

MOTION: The Committee approves a commission of \$2,000 to Will Jenner-O'Shea for the authoring of a textbook for the Fundamentals Course as well as the purchase of the first 100 copies at a unit cost price of \$12.00.

Moved: Jenny Bergin

Seconded: Stephen Fischer

CARRIED.



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Vanessa Brown returned to the meeting.

7.3 CHAIRS

There has been ongoing investigation by the House Committee to replace/refurbish some of the chairs in the CBC. A full proposal will be presented at the next meeting.

3 - Jenny to provide detailed proposal regarding chairs at the CBC (June 2025).

7.4 STRATEGIC PLAN

The Club is looking to increase the number of sessions played per week, per member. This will be a key part of the budgeting process for 2025-2026.

7.5 MEMBER SUBSCRIPTIONS

The Finance Sub-Committee will be recommending that at the AGM in October 2025 that member subscription fees increase from \$80 incl. GST to \$90 incl. GST. There was no increase at the last AGM, but at that time the membership was made aware that an increase would need to be made in the following year(s).

4 - Jenny to provide details of changes to subscription amounts for other types of membership (e.g., concession, away).

7.6 BARRY TURNER FUND UPDATE

The Barry Turner Fund has a current balance of ~\$230,000. There have been ongoing issues changing the signatories of the fund to Jenny.

7.7 BARRY TURNER FUNDING FOR ANC TEAMS

Malcolm Carter and Stephen Fischer left the meeting.

There will be 28-29 people attending the ANC from ACT this year. Jenny Bergin will provide the total estimated grant from the Barry Turner Fund in an Out of Session motion to the Committee.

5 - Jenny to circulate an Out of Session Motion for Barry Turner Fund grants for ANC participants 2025 (ASAP).

Malcolm Carter and Stephen Fischer returned to the meeting.

7.8 U21 YOUTH TEAM ATTENDING THE WORLD CHAMPIONSHIPS

Alexis Wilsmore and Jade Wilkinson will be members of the Australian U21 team at the World Bridge Championships.

MOTION: The Committee approves a grant of \$500 (\$1000 total) to Alexis Wilsmore and Jade Wilkinson as members of the Australian U21 team.

Moved: Jenny Bergin

Seconded: Ian Robinson

CARRIED.

MOTION: The Committee considered the Treasurer's Report for 21 May 2025 and resolved that, in the opinion of the Committee, that CBC is able to pay its debts as and when they fall due and payable.

Moved: Mary Tough

Seconded: Alison Russel French

CARRIED.



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- 8 FINANCE SUB-COMMITTEE
Combined in Treasurer's Report.

- 9 EMPLOYMENT AND CONTRACT SUB-COMMITTEE

- 9.1 CHANGE TO WORKPLACE REGULATIONS RE: CASUAL EMPLOYEES

- Under new regulations, Elizabeth Yoo would no longer be considered as Casual Employee. Our obligation is to offer her a permanent part-time role, which she may refuse and continue as a casual employee. If she does refuse, the Club will obtain that refusal in writing.

- 6 - Jenny will present a permanent part-time offer to Elizabeth Yoo in line with changes to workplace regulations (June 2025).

- 10 TOURNAMENT SECRETARY'S REPORT

- 10.1 AUSTRALIA'S BRIDGE DAY OUT

- The CBC will not participate in in Australia's Bridge Day Out.

- 10.2 CBC AS A VENUE FOR THE ANC FINALS

- The conveners of the ANC 2026, held in the Canberra sought use of the CBC's premises as a venue for the ANC Finals. Unfortunately, this would interfere with regular Club play and ongoing lessons, so another venue must be found.

- 10.3 INTERCLUB TEAMS CHAMPIONSHIPS

- 7 - John Brockwell will discuss with BFACT the possibility of combining the InterClub and Country Team Championships.

- 10.4 ROOKIE/RESTRICTED EVENTS AT THE CBC

- The recent Rookie/Restricted championship was extremely successful at the CBC.

- 8 - John Brockwell will speak with BFACT regarding another Rookie/Restricted event, likely during the BFACT Gala Pairs.

- 11 HOUSE SUB-COMMITTEE
(covered in Treasurer's Report)

- 12 EDUCATION SUB-COMMITTEE

- 12.1 SCHOOLS OUTREACH

- There are ongoing discussions with the ABF re: schools outreach programs for bridge.

- 12.2 STANDARD PRICING FOR LESSONS

- Will continue as ad hoc.

- 13 PROMOTION & SOCIAL SUB-COMMITTEE

No report.

- 14 GOVERNANCE & ETHICS SUB-COMMITTEE

- 14.1 REVIEW OF COMMITTEE POLICIES

- (a) Barry Turner Fund Policy – June



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- (b) Bereavement Policy – May
- (c) Director Policy – May
- (d) Privacy Policy – in progress
- (e) Room Hire Policy – April – some amendments required, will be tabled at May Meeting
- (f) Newsletter Policy – May
- (g) Keys and Security Policy – June

MOTION: The Committee approves the Room Hire Policy as tabled.

Moved: Stephen Fischer

Seconded: Alison Russell-French

CARRIED.

15 YOUTH SUB-COMMITTEE

15.1 YOUTHISH NIGHTS AT THE CLUB

The CBC held its third Youthish Night at the Club which had over 38 attendees!

The next Youthish Nights will be:

- (a) Friday 20 June; and
- (b) Sunday 29 June.

15.2 YOUTH FUNDRAISING

Liam was appointed convener of the Youth Fundraiser event 22 July 2025.

16 TECHNOLOGY SUB-COMMITTEE

Report was tabled at the meeting, but in the interests of time discussion will be deferred to next meeting where it will be given priority placement on the agenda.

17 CORRESPONDENCE IN

17.1 SATURDAY AFTERNOON BRIDGE

Correspondence was received from Julie North regarding the inconsistency of start times and cancellation (due to insufficient tables) with the Saturday Afternoon Face to Face Bridge. The Committee will suspend Saturday Afternoon Face to Face bridge with a view to provide an improved or alternate service to members. Saturday afternoon RealBridge will be unaffected.

18 OTHER BUSINESS

18.1 RUNNING OF CLUB SESSIONS DURING CANBERRA IN BLOOM

The Club will run all sessions during Canberra in Bloom, details will be circulated in the Newsletter closer to the date.

19 ACTION ITEMS

- 1 - Chairs of Sub-Committees with members who are not on the Committee proper will obtain signed copies of the Committee Code of Conduct from those members and send them to the Secretary (June 2025). 4



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- 2 - Mary to speak with David Fryda from the ABF regarding contract offerings including details of dates and payment; Ian will also be included in discussions. 4 3 - Jenny to provide detailed proposal regarding chairs at the CBC (June 2025). 5
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- 8 - John Brockwell will speak with BFACT regarding another Rookie/Restricted event, likely during the BFACT Gala Pairs. 7
- 20 NEXT MEETING AND MEETING CLOSE
- 20.1 NEXT MEETING
- The next meeting will be Wednesday 18 June 2025 at 14:00.
- 20.2 MEETING CLOSE
- Mary Tough closed the meeting at 16:48.