



Canberra Bridge Club

Canberra Bridge Club Committee Meeting

Minutes – PUBLICATION

20 August 2025

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1 MEETING OPEN AND ATTENDANCE

1.1 MEETING OPEN

Mary Tough opened the meeting at 14:00.

1.2 ATTENDANCE

Mary Tough (President), Alison Russell-French (Vice President), Jenny Bergin (Treasurer), Liam Minogue (Secretary), John Brockwell (Tournament Secretary), Barbara Bialowas, Steve Geddes (Manager), Stephen Fischer.

1.3 APOLOGIES

Vanessa Brown, Ian Robinson and Malcolm Carter were unable to attend.

2 CONFLICTS OF INTEREST

No new conflicts of interest were declared.

3 CONFIRMATION OF THE MINUTES OF MEETING 23 JULY 2025

MOTION: That the minutes of the meeting 23 July 2025 be accepted as true record of the meeting.

Moved: Barbara Bialowas

Seconded: Mary Tough

CARRIED.

Alison Russell-French abstained.

Regarding the minutes of 23 July 2025, there was a motion moved but not voted on.

4 MANAGERS REPORT

4.1 UNWELL PLAYERS AT THE CLUB

If you are feeling unwell please do not attend the Club for a session. A message will be included in the Newsletter.

4.2 FIRST AID POLICY

First Aid Policy requires review.

[1 G&E Committee to review First Aid Policy.](#)

5 ACTION ITEMS ARISING

(Those items not included in any given Sub-Committee)

5.1 BOARD DEALING FOR THE ANC

No update.

5.2 GOVERNANCE OF THE BARRY TURNER FUND

No update, Ian was unable to attend the meeting. A modified policy is intended to have very clear rules for the qualification for subsidies.

Ian Thomson wrote in expressing appreciation to the Committee/Club/Barry Turner fund for the support received.

5.3 BOARD DEALING FOR THE SOUTH CANBERRA BRIDGE CLUB

The Committee considered selling the spare dealing machine to the South Canberra Bridge Club but has made the decision not to sell it. The spare machine will still be available for use



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by the South Canberra Bridge Club for a period of 6 months while they source another to purchase. The machine will not be available in the lead up to the ANC.

6 PRESIDENT'S REPORT

6.1 AGM PREPARATIONS

Official AGM date set for 14 October 2025 after a scheduling issue with the receipt of the audited financial statements..

Pam Crichton is expected to be the Returning Officer for the AGM.

6.2 ACCEPTANCE OF NEW AND RETURNING MEMBERS TO THE CBC

The Constitution of the CBC requires the acceptance of new and returning members to the Canberra Bridge Club. No new members were recorded since the last CBC Committee Meeting.

6.3 TABLE NUMBERS

There was discussion regarding the categorization of table numbers such that they be separated out by analysis for future Committees.

6.4 BFACT AGM

The BFACT AGM will likely be held at the CBC, date pending.

[2 Mary Tough to arrange the date for the BFACT AGM held at the CBC.](#)

7 TREASURER'S REPORT

7.1 CHANGES TO WAGES

MOTION: The Committee approves a wage increase pegged to CPI for all Directors, Director Add-Ons and Dealers of 2.40% effective 1 August 2025.

Moved: Jenny Bergin

Seconded: John Brockwell

CARRIED.

Motions regarding the pay of specific employees have been redacted from the publication minutes.

7.2 BUDGET

MOTION: The Committee approves the budget as tabled for 2025-2026.

Moved: Jenny Bergin

Seconded: Stephen Fischer

CARRIED.

Variances to the budget will be reported on at each monthly meeting.

MOTION: The Committee considered the Treasurer's Report for 20 August 2025 and resolved that, in the opinion of the Committee, that CBC is able to pay its debts as and when they fall due and payable.

Moved: Jenny Bergin

Seconded: Stephen Fischer

CARRIED.



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8 FINANCE SUB-COMMITTEE

No report.

9 TOURNAMENT SECRETARY'S REPORT

9.1 RECONCILIATION DAY CONGRESS

3 - Alison and John to discuss appropriate support from indigenous groups.

9.2 SOUTHERN TABLELANDS CONGRESS

Tentative program and Director (Darryl Whitefield) have been sourced for the Southern Tablelands Congress slated for the 14-16 November.

10 HOUSE SUB-COMMITTEE

No report.

11 EDUCATION SUB-COMMITTEE

The teaching staff are organising the calendar for 2026.

John Spooner may be requested to fill in as director during Canberra in Bloom.

12 PROMOTION & SOCIAL SUB-COMMITTEE

12.1 CLUB CHARITY DEMENTIA AUSTRALIA

Dementia Australia has been contacted, no word yet received.

12.2 TEAMS OF THREE

Successful event with four more tables than last year. The Committee received feedback about the organisation and expectations of "mentor" players which will be resolved for next year.

12.3 QUIZ NIGHT

No update, Vanessa was unable to attend.

13 GOVERNANCE & ETHICS SUB-COMMITTEE

13.1 G&E REPORT

13.2 REVIEW OF COMMITTEE POLICIES

(a) Barry Turner Fund Policy – TBD

(b) Bereavement Policy – August

(c) Director Policy – August

(d) Privacy Policy – TBD

(e) Expenditure Policy – August

MOTION: The Committee approves the Bereavement Policy as tabled.

Moved: Stephen Fischer

Seconded: Alison Russell-French

CARRIED.



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MOTION: The Committee approves the Director Policy as tabled.

Moved: Stephen Fischer

Seconded: Mary Tough

CARRIED.

MOTION: The Committee approves the Expenditure Policy as tabled.

Moved: Stephen Fischer

Seconded: John Brockwell

CARRIED.

13.3 WHS CO-ORDINATOR POSITION

[4 Mary to find potential candidates for next meeting.](#)

14 YOUTH SUB-COMMITTEE

14.1 YOUTHISH NIGHTS AT THE CLUB

The next Youthish Night will be held at the Club on 19 September 2025.

14.2 YOUTH FUNDRAISING

Report submitted discussing approaches to Youth Fundraising in the CBC.

Common areas of agreement included:

- (a) funds raised will always be considered net of costs (e.g., food)
- (b) events held at the CBC will have the room rental waived, but the standard cleaning fee may apply;
- (c) distribution of funds (e.g., between ANC and World championship teams) will be done so at the discretion of the Committee based on the recommendation of the Youth Sub-Committee; and
- (d) where excess funds are held by the Club the intent is to ensure that they are disbursed (perhaps in subsequent years) but not to accumulate a large reserve.

[5 Liam and Stephen to draft a report for next meeting.](#)

15 TECHNOLOGY SUB COMMITTEE

15.1 WEBSITE UPDATE

- (a) Reconfigure the Webserver – DONE
- (b) Use "@CBR" for email addresses – WIP
- (c) Update Joomla – not considered urgent and contingent upon exploration of alternate Website service providers.

16 CORRESPONDENCE IN

16.1 EVENTS HELD AT THE CBC DURING THE ANC

The CBC has been requested to hold events during the ANC 2026 based on a letter received from the ANC co-conveners.

[6 - John and Ian to liaise with Lyn Carter.](#)



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16.2 DEAKIN SOCCER CLUB CHANGES TO THEIR LIQUOR LICENSE

Notice received that there will be changes to the Deakin Soccer Club's liquor license. No action required by the CBC.

16.3 HEATHER NASH DONATION

Heather Nash has made a donation to the CBC. This will be auctioned at a charity event in 2026..

17 OTHER BUSINESS

No other business.

18 ACTION ITEMS

1 G&E Committee to review First Aid Policy.....	3
2 Mary Tough to arrange the date for the BFACT AGM held at the CBC.	4
3 - Alison and John to discuss appropriate support from indigenous groups.	5
4 Mary to find potential candidates for next meeting.	6
5 Liam and Stephen to draft a report for next meeting.	6
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19 NEXT MEETING AND MEETING CLOSE

19.1 NEXT MEETING

The next meeting will be 24 September 2025 at 2:00 PM.

19.2 MEETING CLOSE

Mary Tough closed the meeting at 16:43.