

The Canberra Bridge Club Inc.

President Stephen Fischer
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MINUTES

Monday 8 April 2013 at 5.30pm

Attendance: Stephen Fischer, Andrew Kettle, Sebastian Yuen, Neil Garvey, Rowan Bergin, Val Holbrook, Pam Crichton, Ann Pettigrew, Tony Marker, Niek Van Vucht, Lesley Gunson.

Apologies: Peter Giles, Ruth Gallagher, Di Hawke, Jodi Tutty.

1. 1. PREVIOUS MINUTES MOTION: That the Minutes of 11 March 2013 be accepted as a true record of the meeting. Moved Lesley Gunson Seconded Rowan Bergin CARRIED

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

2.1 Action item 1: Air conditioner See Manager's report

An air-conditioning engineer has quoted \$1600 + \$500 to undertake a performance test and a mechanical check on the air conditioner.

A company recommended by ACTSmart will undertake a mechanical check of existing equipment on 9 April for \$250. Half this should be recoverable under the ACTSmart scheme. If we need to do more after this report Val will consult with Stephen and Neil.

2.2 Action Item 2: Sebastian has talked to John Yoon about transport for youth players. It seems that most have licences and access to cars this year. It was suggested the club could compile a list of names of members willing to give lifts home.

1. 2.3 Action items 3 and 4: Stephen said he would look at possible improvements in the club in light of the Nov 2011 document outlining three year priorities. A working bee in the Olive Lott room was mentioned. It was clarified that new honour boards are only being purchased as the old wooden ones fill up.

2. 2.4 Action item 5: Lesley has written to the Canberra Labor Club re a grant for the defibrillator but has not received a reply.

3. 2.5 Action item 6: On 19 April Neil will inspect Dept of Defence chairs that are going to auction on 20 April and, if they are suitable, will bid for 25 chairs, with a budget of \$2500, i.e. no more than \$100 per chair. Sue has continued to look for fabric to cover chairs.

4. 2.6 Action item 9: An energy efficiency monitor has been installed. See Manager's report for more information.

5. Discussion on replacing the fluorescent lights:

For: On last year's energy prices a 4 year payback period, perhaps less as energy prices likely to decrease, and no heat generated which will be helpful for the operation of the air conditioner in summer. Against in the short term: LED a new technology and may be improved in time. It was suggested that we view them in operation somewhere but none knew an office where they are in use. Cost per tube \$50, electrician not required for installation. Cost will be \$6100, can claim back 50% if bills submitted by 30 June.

MOTION That we purchase 12 LED lights and run them as a test of their efficacy
Moved Stephen Fischer Seconded Rowan Bergin CARRIED

Niek and Neil are willing to instal them; John Hempenstall might also be willing.

2.7 Action item 10: Best night for nationwide events has not been decided

2.8 Action item 11: Smoking and hygiene issues: a paragraph was placed in the newsletter on this matter. It was suggested that this paragraph also be placed on the noticeboard.

2.9 Use of Compscore2 began on 8 April. Initially scores did not appear on website but this happened by 7pm

1. 3. MANAGERS REPORT

1. The Managers provided a written report to the Committee.

2. Three new directors are in training.

3. The payroll is currently handled by a contractor, who will not continue after 30 June.

Val Carmody has advised that the CBC could use Quickbooks Pro to handle tax, super and payment summaries in house. Val thinks this package could handle a spreadsheet covering the directors' pay, which varies according to table numbers. There was strong support in the committee for dummy runs in May and June with a live run in July. Val will be away in August. This will save \$500 in outgoing expenses but it is not yet clear how much of the manager's time it will take.

4. Stephen agreed to talk to Lesley on the player issues mentioned.

5. Kitchen cleaning: It was agreed that a working bee (one to two hours) to clean kitchen items will be held on Saturday 27 April [subsequently changed to 11 May] at 11am. Pam to circulate the list of jobs drawn up by Peter. Directors to be asked to announce it with requests for volunteers.

6.

1. 4. TREASURER'S REPORT

2. Table money is down compared to equivalent stage last year but other revenue is up, due to the Trivia Night and raffle. Gas and electricity costs are higher than last year. The bottom line is \$12000 lower than last year, which was partially expected. \$5000-\$6000 lower was projected. Income from lessons is almost identical.

5. SUB COMMITTEES

1. 5.1 Membership and Promotion

a paper on pathways for members was circulated and the concepts in it were supported by the committee. It was suggested that one way of promoting the point-a-board event in early May might be to offer mentors to play in it. There was support for continued work on the mentor program, possibly in a more targeted way. Another suggestion was that short talks could be

offered after (rather than before) sessions.

5.2 Tournament & Calendar
nothing to report this month

5.3 Employment & Contracts
3. nothing to report this month

5.4 House
discussed under action items 3,4, 6 and 9 above

5.5 Congress and Social

5.5.1 a paper on options for the Spring Congress was circulated. The Treasurer noted that any increased prize money cannot be met by regular club funds; it needs to come from sponsorship or increased table numbers. Offering billets for youth players might encourage entries from elsewhere.

Karen Creet will be the convenor for the 2013 Spring Congress.

5.5.2 Ann Pettigrew and Pam Crichton agreed to form a sub-committee to look at ideas for the Christmas parties this year. To report to the June meeting to allow for Peter Giles's input on his return. Committee members to seek members' views

5.5.3 Ann Pettigrew had circulated a report on Seniors' Day. While there appears to be a good profit (\$1000) there was no regular Tuesday bridge session held. All those seeking sponsors need to keep a list (of who they have approached, who has responded and when) in the office for others to consult so that we do not wear out our welcome. We need to think about whether the day is intended as a fundraiser or a community service.

5.6 BFACT Representative.

David Beauchamp will be here 28-29 June, for teaching sessions, possibly 3. Joan Butts will conduct Teach the Teachers sessions 31 August-1 September all day Saturday and Sunday morning. Perhaps these sessions would be suitable for our mentors too. BFact will subsidise these events.

John Brockwell is planning to run a gold-point congress in October with the imprimatur of the ABF and BFact as part of the Canberra Centenary celebrations. Stephen is talking to BFact about it.

6. CORRESPONDENCE

In: Bridge for Brain Research
Acacia Group office furniture and fit out
Out:

7. OTHER BUSINESS

7.1 Bridge for Brain Research

It was agreed that we should hold a session for this. Niek to speak to Sean. MOTION that we donate half the profits of the session to Bridge for Brain Research, as well as providing envelopes for individuals to donate. Moved Stephen Fischer Seconded Tony Marker CARRIED

8. NEXT MEETING

Monday 13 May 2013 at 5.30pm in the Clubrooms.

Meeting closed at 6.58pm.

ACTION ITEMS and Members responsible

Action item 1: independent assessment of air conditioner (Neil/managers)

Action Item 2: list of items from the Strategic Plan which could be implemented quickly (Sebastian)

Action Item 3: list of our priorities for club building improvements, based on Nov 2011 survey (Stephen)

Action item 4: grant for funding the defibrillator (Lesley)

Action item 5: chairs at auction (Neil/Tony)

Action item 6: suggestions for format of Christmas parties for June meeting (sub-committee)

Action item 7: progress on LED (Val/Neil)

Action item 8: best night for nationwide events – discuss with directors (Niek)

Action item 9: smoking and hygiene notice on board (Val/Lesley)

Action item 10: kitchen cleaning 11 May (Sebastian/Stephen?)

Action item 11: mentors for 2, 9 May (Val and Jodi)

Action item 12: Bridge for Brain Research session (Niek)