

The Canberra Bridge Club Inc.

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| President | Peter Giles | 6 Duff Place |
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MINUTES

Monday 7 July 2014 at 5.30pm

Attendance: Peter Giles, Stephen Fischer, Val Carmody, Pam Crichton, Tony Marker, Lesley Gunson, Mary Tough, Neil Garvey, Pamela McKittrick, Sebastian Yuen, Jodi Tutty, Leone Moffat, Val Holbrook, Paul Sullivan, Sheila Bird, Val Holbrook.

Apologies:

Coffee machine for the club:

The committee welcomed Richard Brightling to the meeting to discuss this issue. A Cosmorex dripulator for filter coffee costs \$660.

Richard has investigated espresso coffee from pods with the Blue Pod Company. The machine is supplied free of charge if we buy a certain number of pods a month. If we change our minds they will take it away. If we can't use that number we can rent a machine for \$77 plus GST a month and buy the pods we need. Standard pods would cost us \$1 and double-strength pods \$1.50.

The bigger machine (suggested if making more than 40 cups a day) is the size of one and a half microwaves, the smaller the size of a microwave.

A machine that is fully plumbed in has an inbuilt filter.

Daily cleaning of the milk tube will be an issue.

MOTION that, for at least one month (after the ANC), we trial a coffee machine that does not need to be plumbed in and discuss its success at the following committee meeting Moved Peter Giles Seconded Stephen Fischer CARRIED
Pods should be kept next to the director's desk (and the biscuits). People buy the pod they want.

Peter Giles will tell the members about it, and what is involved, in President's corner in the newsletter. Richard Brightling and Leone will work with Peter Giles on this.

PREVIOUS MINUTES

MOTION: That the Minutes of 2 June 2014 be accepted as a true record of the meeting. Moved Val Carmody Seconded Stephen Fischer CARRIED

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Dealt under other headings

3. MANAGERS' REPORT

A written report was circulated.

Val Carmody will attend the Directors' meeting on 5 August.

Table numbers: 580 in June 2013, 544 in June 2014.

Lesley reported on a complaint from a director about the state of the kitchen after a previous session. It was agreed that an item on this should be published in the newsletter and the players at the session in question be asked to be more careful.

4. TREASURER'S REPORT

The committee agreed that we do not need to change the provisions in our Constitution for the signing of cheques.

Peter Giles should be added to the list of CBC signatories for our bank accounts.

5. SUB COMMITTEES

5.1 Membership and Promotion

5.1.1 Sponsorship:

Peter has advertising arranged that will meet half the cost of publishing the Calendar.

5.1.2 Survey:

After debate, the committee voted to release Di Elliott's report to the committee without the comments of members. It was agreed to also publicise the document containing Earl's analysis. A letter from Peter will be sent to members by email with links to the web for these documents. Sebastian will create the links. Hard copies will be available in the club. It was agreed that Sheila could give the same information to the ABF Marketing Officer, as requested.

While it was agreed that the issue of providing partners was very important, it was agreed that the committee should try to work on all the recommendations.

Members offered their service to the various groups as below:

Recommendation 1 *Evaluation and modification of beginners and supervised programs:* Jodi, Leone, Pam

Recommendation 2 *Project to assist members find partners:* (initially Jodi to speak to Di on her ideas) then Leone and Paul

Recommendation 3 *Skilling for intermediate, advanced and representative players:* Leone, Pam

Recommendation 4 *Consultation on timing and programming of sessions:* Sheila, Mary, Pamela

Recommendation 5 *Communication:* Peter, Sebastian (entry lists, mailing lists, announcements on web) and Mary

Recommendation 6 *Etiquette:* Peter and Pam (ABF information)

Recommendation 7 *Skills Register:* Val Holbrook to seek information from members on their skills on the registration form

5.1.3 David Beauchamp lectures:

David's four lessons (2 Intermediate, 2 Advanced) were attended by a good mix of club members (145 participants) and were very well received. CBC made a profit of \$800, without the BFACT subsidy.

5.2 Tournament & Calendar

nothing to report this month.

5.3 Employment & Contracts

Contracts almost completed.

5.4 House

5.4.1 Car park:

MOTION That a revised plan be adopted for the car park, to resurface the whole area in concrete in phases, with phase 2 around the entrance area to cost \$15400. Moved Neil Garvey Seconded Val Carmody Carried

The area to be done first is possibly twice as big as the disabled area. This will cause major disruption to parking for a week. The garbage bins will have to be moved and temporary barricades erected to stop cars mounting the gutter. The second week in August would be a good time for the work to be done. It is too hot in January. This surface will last much longer.

5.4.2 Chairs:

Motion that we purchase 103 backs and seats for the chairs for \$12500 (or less if a revised quotation comes). Moved Peter Giles Seconded Neil Garvey Carried.

Working bees will be needed to assemble them. Peter hopes some of the cost will be recouped from the Pre Owned Goods Sale. We have \$33000 in the cash management account and \$75000 in the term deposit account.

5.4.3 Air conditioning:

Due to the improvement after the last round of work on the air conditioner the committee had decided to wait before doing anything further. The company told Peter that the work on the additional units could be done quickly if we decided to proceed.

A portable refrigeration unit has been donated to the club.

5.4.4 Alcohol policy:

Still being worked on. To be considered at the September meeting.

5.4.5 Signage:

Two of our tenants (the Games club and the Antique Car club) would like their names incorporated in our new signage and would contribute to the cost. A question was asked about the appropriateness of this.

It would be helpful if the new sign had a slot into which we could put changing information eg the date of lessons.

Peter thought that a Men's Shed might be willing to take these signs on as a project, which would lower the cost for us. Mary agreed to talk to people at the Murrumbateman Men's Shed (Action item 6).

5.5 Congress and Social

5.5.1 Spring Congress: Still seeking a convenor. Information has been placed on NSWBA website.

5.6 BFACT Report

Alex Hewat is convening the BFACT Interclub Teams on 3 August. Mary

Tough will be the CBC coordinator for this.

6. CORRESPONDENCE

- 6.1 Mail in: Val Hopwood and Julia Hoffman re life membership
Mail Out:

7. OTHER BUSINESS

8. NEXT MEETINGS

Monday 18 August 2014 5.30pm

Meeting closed at 7.00 pm.

ACTION ITEMS and Members responsible

Action item 1: check on master pointing (Sheila)

Action item 2: set out the process through which a new director needs to go, and the ways in which the club can facilitate this (Leone)

Action item 3: honouring members (Paul)

Action item 4: alcohol policy (Peter and Tony);

Action item 5: put an item in the newsletter about our policy on calling ambulances and the responsibility of the member to meet the cost (Lesley and Peter)

Action item 6: ask Murrumbateman Men's Shed about making our signs (Mary)

LIST of LONGTERM AGENDA ITEMS

September:

Alcohol policy

October:

Club closure, eg Friday nights during the Summer Festival, Good Friday.

Club closure over Christmas, New Year period

Teams of Pairs event