

The Canberra Bridge Club Inc.

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MINUTES

Monday 13 April 2015 at 5.30pm

Attendance: Peter Giles, Val Carmody, Mary Tough, Jodi Tutty, Ian Robinson, Perelle Scales, Kerry Butcher, Richard Hills, Pam Crichton, Richard Brightling, Neil Garvey, Rick Nehmy.

Apologies: Elaine Leach, Lesley Gunson, Bruce Crossman.

1. CONFIRMATION OF MINUTES

MOTION: That the Minutes of 2 March 2015 be accepted as a true record of the meeting. Moved Perelle Scales Seconded Rick Nehmy CARRIED.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Action item 1: Val Carmody will remove the security packet from the bank (Action item 1).

Action item 2: Lesley has placed the free item in the Cota booklet.

Action item 3: Val has received the money from BFACT matching the ABF grant. We would have received any surplus in this fund from BFACT at the end of the year.

Action item 4: The Cooma trip is off as there were insufficient expressions of interest to make it workable.

Action item 5: Mulch: Peter will talk to Lesley about an item in the newsletter seeking a donation of mulch, followed by a working bee on the grounds (Action item 2). Neil has commenced pruning the rose, and will do further work closer to July, the correct time for pruning. What has been done to date was to ensure that the rose did not interfere with pedestrians using the path. The old wattle tree needs to be removed. It will be replaced by a rose.

Action item 6: Boards Bill Hunt donated two sets of boards to the club.

Action item 7: The trials for ACT teams (run by BFACT) are being held in the Barry Turner room in conjunction with CBC sessions.

Action item 8: CBC took part in the Community and Participation EXPO. Judging from the interest expressed, it was worth the effort of our volunteers. A report was circulated to the committee.

Action item 9: Alcohol policy: A licence would cost \$150 per annum for the service of alcohol worth up to \$2000. We would need to list the events at which we would serve alcohol and provide a list of responsible people, one of whom would need to be present at each event. Perhaps BFACT could acquire a licence for their events. Pam to write to Sue La Peyre seeking advice.

MOTION: That the Canberra Bridge Club sets out to obtain a liquor licence as soon as possible Moved Rick Nehmy Seconded Pam Crichton CARRIED

Peter Giles will start the process, checking if we need to have a bar. He will inform members as soon as we have more information (Action item 3).

Action item 10: Disciplinary committee: As decided at the January meeting, Peter approached two people to join him on the CBC disciplinary sub-committee. David Hoffman (chair) and Liz van der Hor will join Peter (ex officio as President) on this committee.

3. MANAGER'S REPORT

A written report was circulated.

Directors: Ian believes we do not need two directors for a session unless we are using a second room. Richard Hills volunteered to act as an assistant should this be necessary.

Working on the roof: The committee agreed that noone is to climb on the roof other than Neil Garvey, or, in the case of tradesmen, with Neil's permission. The club ladder is not long enough to be safe and a note must be placed on it saying that it is not to be used to access the roof. Val investigated our insurance cover, which exists but is not huge.

Ash tray: The ash tray near the front door will not be replaced as it is too close to the building to comply with government regulations. Peter will inform the members.

Broken Chair: Peter will ask members to take care of all our furniture eg not to sit on tables (Action item 2).

Trolley: MOTION That the CBC purchase a trolley with solid tyres to be used for moving boards (approximate cost \$80). Moved Perelle Scales Seconded Rick Nehmy CARRIED Rick will buy the trolley (Action item 4).

Bridgemates: The club seems to have 31, one lost at a reapires who went out of business. Bill Tutty thinks they need cleaning, Sean thinks some may have eroded, Bill will check. Sean will lend some of his to the club should we need them. His are set up differently from the club ones but Sean knows how to reset them. One unit costs \$220 and the technology may change. Kerry to let Lesley know.

Carpet cleaning: The committee agreed that the carpet should be cleaned and Scotchguarded. The job will have to be done on Saturday evening or Sunday morning to allow time for drying. Kerry to organise (Action item 5).

Running late: If a player is running late for a session he/she should phone the club. The manager will inform his/her partner and the director but will not reserve a table.

Heater in Olive Lott room: Does not heat up quickly enough for the Master the Basics sessions on Wednesday morning. It needs to be programmed to come on earlier.

Outside lights: Timer needs to be reprogrammed (Action item 6).

Working with vulnerable people: Kerry and Mary are registered. That is deemed to be sufficient for this club.

System cards: It was agreed that paper ones should be available in the main playing area and cardboard ones in the office for anyone who asks.

4. TREASURER'S REPORT

The Treasurer's report was tabled. She also sent an explanatory email which was appreciated by committee members.

The club's position is better this year due to increased income from membership subscriptions, table money, lessons, rent and marketing grants, and reduced costs

in advertising expenditure and in printing the calendar (due to advertisements placed by businesses in it).

5. SUB-COMMITTEES

5.1 Membership and Promotion

5.1.1 Promoting CBC: Peter suggested that we may do better by giving a presentation about bridge and our club to organisations like Probus and Rotary than by advertising in the Seniors magazine. He cited an example in Ballarat where 12 new members joined after 3 such presentations.

We have been asked if we would support an Alzheimers fundraising quiz night on 29 May by donating prizes. The committee agreed that we should give 2 gift vouchers for the next set of bridge lessons and advertise the night in our next Newsletter (Action item 7) but members would attend at their own cost. We should have leaflets about CBC available on the night.

5.1.2 CBC Bulletin:

The next Bulletin will be in Adobe Acrobat PDF format which will resolve the problems encountered last time. Could the managers ask for items in the newsletter (Action item 2).

5.1.3 Cooma visit has been cancelled.

5.1.4 Community and Participation EXPO: Perelle will check with Elaine whether there is a list of names of those who expressed interest.

5.1.5 Life membership: Concern was expressed about the category of life membership that can be bought. Rick agreed to look at the Constitution (Action item 8).

5.2 Tournament & Calendar

5.2.1 Friday night play: to be considered at May meeting.

5.2.2 Three Intermediate lessons are being given by Sean on Saturday mornings in April-May.

5.2.3 Master the Basics lessons Wednesday mornings: Need more volunteers to help in June-July when some of the regulars are away. Using non-committee members is fine.

5.2.4 Restricted events:

July BFACT interclub teams for novices

Sunday Teams of 3, possibly 30 August

Early October Canberra in Bloom festival with a prize for restricted players for travel to Perth.

5.2.5 Creating slides for the television screen: the committee agreed to pay someone to create these for use by all directors. Ian to ask Darryl (Action item 9).

5.3 Employment & Contracts

A contract has been drawn up for Ian Robinson as a director.

5.4 House

5.4.1 The replacement of the ceiling tiles and lights in the lower foyer would cost about \$1200 with Neil and John doing the work, but probably \$12000-\$20000 if commercially done. We could control disruption better if Neil and John do the work. Those tiles lose their fire-retardant properties after about 10 years. It was suggested we have a professional renovator look at what is needed in the club, including renovation of the foyer, toilets and the Olive Lott room. Rick will ask

Judith Phillips if she can give advice on how to go about it (Action item 10).

5.4.2 Wires for rose(s): Peter will ask John Hemenstall if he can instal wires to train the roses.

5.4.3 Moving director's desk Ian would like the director's desk moved 18 inches to enable access to the notice board on that side of the room. This may mean the wiring for the microphone and television has to be altered. He has spoken to John H about it.

5.5 Congress and Social

Seniors' Day: Tuesday 17 March, cost \$26. A report was circulated to the committee. 64 players, profit of \$450. A few were unable to stay for lunch and were charged \$12 to cover bridge, morning tea and prizes. While the room is not full a pragmatic approach seemed sensible. One player suggested that we provide savoury as well as sweet food at such events.

5.5.3 Stall at Fyshwick markets: which was held on Sunday 29 March was a great success, raising \$1000. The committee expressed its gratitude to Janet Kahler and her team.

5.5.4 Southern Tablelands Teams on 31 May. Book prizes for the Restricted and Novice sections have been bought. The event has been advertised on NSWBA website and with local clubs. Peter Giles will organise the travel voucher prizes and invite Flight Centre to attend (Action item 11).

5.5.5 Consideration of Melbourne Cup Day and Christmas parties deferred to the May meeting.

5.6 **BFACT**: has agreed to halve its affiliation fees when someone joins our club with less than six months remaining till the end of the membership year.

6. CORRESPONDENCE

Out: nil

In:

- 1) enquiry about the danger of members working on the roof
- 2) thank you from Nancy Hitchcock for Seniors' Day

7. OTHER BUSINESS

7.1 Fire Drill: We need a chief fire warden and deputies and directors need to know correct procedures. We should probably have rolling fire drills over all groups but might start with the relatively physically able Monday night group. We should ask the ACT Fire Brigade for advice (Action item 12).

7.2 Handbags: a request should be placed in the newsletter that people place their handbags inside the side tables to avoid the risk of anyone tripping on them (Action item 2).

7.3 Car Parking: Val advised that the government department said even if they gave us 4 hour parking at the back it would not be policed. She offered to contact them again (Action item 13). Club members do police our gate for some sessions.

7.4 First aid course:

MOTION that the CBC pay for the first aid course updating qualifications to be undertaken by Rick Nehmy, one of our directors. Moved Pam Crichton Seconded Peter Giles CARRIED

7.5 Tuesday volunteers: Perelle and Ian are talking about the arrangements for this

group. Perelle will give Ian a list of those involved.

8. NEXT MEETINGS

Monday 11 May 2015 at 5.30pm.

Monday 1 June 2015 at 5.30pm

Monday 6 July 2015 (?) at 5.30pm (quorum?)

AGM Tuesday 29 September at 5.30pm

Meeting closed at 7.15 pm.

ACTION ITEMS and Members responsible

Action item 1: Remove security packet from the Commonwealth Bank (Val)

Action item 2: newsletter items: mulch/working bee; look after all our furniture; ashtray; place handbags in side tables; appeal for items for the Bulletin (Peter and Lesley)

Action item 3: alcohol policy (Peter)

Action item 4: buy a trolley with solid tyres (Rick)

Action item 5: clean and Scotchguard carpets (Kerry)

Action item 6: check timer for outside lights (Kerry/Lesley)

Action item 7: advertise Alzheimers Quiz Night in CBC newsletter (Kerry)

Action item 8: check provisions on paid life membership in CBC Constitution (Rick)

Action item 9: appoint someone to create slides for television screen (Ian)

Action item 10: process to consider renovations to club. Approach a member (Rick)

Action item 11: obtain Flight Centre vouchers and invite a representative to attend STT (Peter)

Action item 12: ask Fire Brigade for advice on our arrangements for fire safety (Kerry)

Action item 13: ring again about parking (Val)

LONG TERM AGENDA ITEMS